THE SCHOOL DISTRICT OF PALM BEACH COUNTY

Consultant Evaluation

PO NUMBER

School/Department: West Riviera Elementary

Name of Consultant: Smile Youth Services

Contract Period: From September 25, 2006 To January 31, 2007

Rating: 5 - Superior 4 - Satisfactory Plus 3 - Satisfactory 2 - Satisfactory Minus 1- Unsatisfactory

JOB KNOWLEDGE AND SKILL	5	4	3	2	1
1. Technical and procedural know-how to complete the project					
2. Knowledge of his/her specialty area					
3. Ingenuity, creativity, and innovation					
4. General quality of the work performed					

PRODUCTIVITY					
1. Services provided matched the specifications of the contract					
2. Results produced					
3. Ability to meet goals as scheduled					
4. Success of the project					

COMMUNICATION					
1. Listening skills					
2. Returned phone calls, follow-up information, etc. in a timely manner					
3. Overall communication skills					
4. Overall accessibility/availability					

INTERACTION					
1. Working relationships with teachers and/or students					
2. Ability to work as part of a team					
3. Status updates and information received as the project progressed					

Rating: A - Agree D - Disagree N/A - Not Applicable

	A	D	N/A
1. Demonstrates dependability			
2. Demonstrates ingenuity/creativity/innovation			
3. Performs well under pressure			
4. Effective when presenting ideas orally			
5. Expresses ideas clearly and uses correct grammar in written communication			
6. Listens effectively			
7. Provides feedback in a constructive and timely manner			
8. Is self-reliant and requires little or no supervision			
9. Treats staff and/or students with fairness, respect and integrity.			

I would hire this consultant again. ☐ Yes ☐ No

SIGNATURE OF EVALUATOR *DATE*

Valerie Reddick Mason, Principal

PRINT NAME OF EVALUATOR

PBSD 2075 (New 1/23/2004) ORIGINAL - Department of Purchasing